

VACANCY NOTICE FOR POSITIONS OF

Expert - Sustainability Transitions

- Contract Agent (FGIV)

Reference no. EEA/CA/2022/11

Please send us your application by no later than 23 January 2023 at midnight (Copenhagen time), following the instructions in the [ANNEX](#).

The European Environment Agency (EEA) is organising an open competition with a view to establishing a reserve list of contract agents to work within the area of sustainable transitions in one of the two profiles:

- A. Systems analysis and sustainable transitions;
- B. Data analytics and digitalization.

THE AGENCY:

The EEA is an Agency of the European Union (EU) and one of the decentralised Union bodies. The EEA aims to support sustainable development and to help achieve significant and measurable improvement in Europe's environment, through the provision of timely, targeted, relevant and reliable information to policy-making agents and the public.

The Agency seeks to recruit experts to deliver the ambitions set out in its new strategy and support the many EU environment policies that rely on systemic understanding of the present and upcoming challenges, most notably the EU 8th Environment Action Programme and the European Green Deal. We offer challenging positions in a creative environment with opportunities to proceed in your career, build and expand your expertise and participate in key EU developments.

JOB DESCRIPTION:

Under the responsibility of the Head of Group, reporting to the Head of Programme 'Sustainability Transitions' (see [organisational chart](#)), the expert shall be responsible for designing, analysing and coordinating activities in the field of sustainable transitions.

The position will entail the following tasks:

Systems analysis and sustainable transitions

The jobholders will be responsible for designing and coordinating activities and reports related to different systems aspects of sustainability transitions with the focus on long term, multiple pathways, socio-economic implications, policy evaluation and different stakeholders perspectives. In the sustainability transitions context, systems span socio-ecological, socio-technical and socio-economic systems and the many inter-connections between them.

Building on system analyses and forward-looking approaches, your task will be to deliver policy-relevant knowledge in collaboration and partnership with other EEA programmes and external stakeholders, including European Commission services, EU agencies, EEA member countries/EIONET, and UN bodies. You will deliver main system analyses, contribute to integrated and cross-system assessments, link the impacts of human activities and EU policies to environment and climate stressors vis-a-vis social and economic trends, and be part of the team for designing and delivery of State of the Environment Report (SOER). Knowledge and understanding of socio-economic perspectives such as new types of economic transformation, societal inequalities (just transition); technological change and/or orientation in key systems such as food, energy, or mobility will be an advantage.

You will be part of a multidisciplinary and multicultural group of enthusiastic experts. As a systems analyst, you will build on past and current EEA activities in the domain of sustainability transitions. Applying systemic and holistic approaches, your focus will be to capture wider socio-economic and political trends and influences and conceptualise pathways to sustainability transition.

Data analytics and digitalization

The jobholders will be part of the team working to establish the European Environmental Situation Room including features such as data analytics, knowledge as a service and user journeys. The Situation Room is a digital user-interface that will provide real time data, analysis and solution-oriented knowledge services on the state and outlook for Europe's environment. The strategic importance of data and digital capabilities have exploded and are crucial to the success of the European Green Deal. The Environmental Situation Room is a key strategic proposal to deliver the EEA/EIONET strategy on providing trusted and actionable knowledge on the environment and sustainable development in support to EU policies.

The Situation Room will be instrumental for delivering: 1) an online representation of the next 5-year state and outlook for Europe's Environment Report (SOER2025), 2) the digital capabilities and operating model for delivering knowledge as a service across EEA's business, and, 3) a collaborative sandbox for co-creating and exploring data driven solutions, services, knowledge, use cases and prototypes for sustainability transitions with experts, stakeholders and users inside and outside the EEA.

You will be part of a multidisciplinary and multicultural group of enthusiastic experts. As a data analytics and digitalisation expert, you will work with data custodians, data analysts, policy analysts and communication experts.

ELIGIBILITY CRITERIA:

Candidates applying must satisfy the following eligibility criteria on the closing date for the submission of applications:

- a) Successful completion of university studies attested by a degree relevant in the field concerned of at least 3 years;
- b) A minimum of 3 years of relevant professional experience after achieving the qualification set out above.

In addition, in order to be eligible a candidate must:

- Be a national of one of the member countries of the EEA (Member States of the European Union plus Iceland, Liechtenstein, Norway, Switzerland and Turkey);
- Enjoy full rights as a citizen;
- Have fulfilled any obligations imposed by law concerning military service;
- Have a thorough knowledge of one of the languages of the EEA member countries and a satisfactory knowledge of another of these languages (corresponding to level B.2 of the Common European Framework of Reference for languages [CEFR](#));
- Meet the character requirements for the duties involved;
- Be physically fit to perform the duties linked to the post.

Candidates should assess carefully and check before submitting their application whether they fulfil all the conditions for admission laid down in the vacancy notice, particularly in terms of qualifications and relevant professional experience.

SELECTION CRITERIA:

(In your application, please provide examples from current or past work experience where these competencies have been applied)

Essential:

- Proven and relevant professional skills, experience and performance related to the above-mentioned duties and responsibilities in one or more of the areas of the job description;
- Excellent knowledge and proven experience in data management and analysis;
- Demonstrated project management skills including experience in coordinating complex projects involving a variety of stakeholders;
- Excellent command of written and spoken English language, at least at level C1 in all categories according to the [Common European Framework of Reference for Language](#).

Advantageous:



- A specific degree or certification in the field of Engineering, Mathematics, Information Technology, or a related area;
- Proven experience working with European Union and/or international institutions.

In addition to the requirements above, candidates invited to the written test and interview stage, will also be assessed against the following behavioural competencies:

- Excellent communication and interpersonal skills;
- Ability to work well with others in a team as well as autonomously;
- Diversity awareness and sensitivity;
- Attention to detail and ability to summarise complex information;
- Well-developed solution-oriented and problem solving approach, customer orientation and a proactive way of working;
- Enthusiasm, flexibility and ability to work under pressure;
- Ability to organise work and prioritise tasks;
- Ability to seek out learning opportunities proactively.

EMPLOYMENT CONDITIONS:

The successful candidate will be offered a Contract Agent contract in accordance with Article 3a) of the [Conditions of Employment of Other Servants of the European Union](#). The selected candidate will be employed for an initial time period of four years, renewable.

Successful candidates who are recruited undergo an initial probation period of 9 months.

Please note that recruitment is done in the first step of the grade within Function Group IV to which the successful candidate qualifies, depending on the duration of the acquired professional experience.

For information on salary, please see information published under [Contract Agents](#).

The place of work will be Copenhagen, Denmark.

It is brought to the particular attention of candidates that the provisions of Articles 11 to 26 of the Staff Regulations, concerning the rights and obligations of officials, shall apply by analogy to Contract Agents. These rules specify that:

“An official shall carry out his duties and conduct himself solely with the interests of the Union in mind. He shall neither seek nor take instructions from any government, authority, organization or person outside his institution. He shall carry out the duties assigned to him objectively, impartially and in keeping with his duty of loyalty to the Union.

An official shall not without the permission of the appointing authority accept from any government or from any other source outside the institution to which he belongs any honour, decoration, favour, gift or payment of any kind whatever, except for services rendered either before his appointment or during special leave for military or other national service and in respect of such service.

Before recruiting an official, the appointing authority shall examine whether the candidate has any personal interest such as to impair his independence or any other conflict of interest. To that end, the candidate, using a specific form, shall inform the appointing authority of any actual or potential conflict of interest. In such cases, the appointing authority shall take this into account in a duly reasoned opinion. If necessary, the appointing authority shall take the measures referred to in Article 11a(2).”

For further information on the Staff Regulations and the Conditions of Employment of Other Servants of the European Union see:

[Staff Regulations](#)

SELECTION PROCEDURE:

A Selection Committee is set up for the selection procedure. It consists of members designated by the Appointing Authority and the Staff Committee. The Selection Committee is bound by the principle of confidentiality as enshrined in Article 6 of Annex III to the Staff Regulations. This works in two ways: first, it imposes obligations to ensure equal treatment for candidates; and second, it seeks to protect the Selection Committee to ensure that its decisions are totally impartial.

The Selection Committee adheres strictly to the conditions of admission laid down in the vacancy notice when deciding whether or not candidates are eligible. Candidates admitted to a previous selection procedure will not automatically be eligible. **Candidates are strictly forbidden to make any contact with the members of the Selection Committee, either directly or indirectly. Any infringement of this rule will lead to disqualification from the selection procedure.**

In a spirit of transparency, and in order to align our working methods with current practice in certain Member States, the administration has decided to proceed with the publication of the [names of Selection Committee members](#).

Should the Selection Committee discover at any stage in the procedure that the candidate does not meet one or more of the general or special conditions for admission to the selection procedure, the candidate will be disqualified.

The Selection Committee decides on those candidates who are admitted to the selection procedure in accordance with the requirements as specified under eligibility criteria. The applications of the candidates admitted to the selection procedure are reviewed to establish whether or not they show evidence of all requirements as specified under selection criteria.

The Selection Committee will invite to the interview and to the written test phase the best qualified candidates (maximum of 20). Should the case arise that there are various candidates scoring the same number of points in the 20th ranking, the number of candidates to be invited may be increased accordingly to accommodate this.

The interview will be held in English and the candidate's knowledge of other languages will also be assessed during the interview. Candidates invited for an interview will be asked to undergo a written test in the area of expertise required for the post. Candidates invited for an interview will be asked to undergo a written test in the area of expertise required for the post. The test and the interview will take place online.

At the end of the interviews the Selection Committee will submit the list of suitable candidates to the Appointing Authority who will decide on the appointment of the successful candidate and the establishment of a reserve list for the post advertised or similar posts that may become available. This usually follows from follow-up recruitment interviews conducted by the Appointing Authority with the suitable candidates. Candidates shall note that inclusion on the reserve list does not guarantee recruitment. Recruitment will be based on availability of posts and budget.

The reserve list for this post will be valid until **31 December 2024** and may be extended at the discretion of the Appointing Authority.

Prior to contract signature, the successful candidate will be asked:

- to provide original or certified copies of all relevant documents proving his/her eligibility, including a police certificate confirming the absence of any criminal record;
- to undergo a compulsory medical examination to establish that he/she meets the standard of physical fitness necessary to perform the duties involved.