

RECORD OF PROCESSING OPERATION¹ ON

Career Development Cycle (CDC) – Annual appraisal reports

Nr.	Item	Description
1.0	Last update of this record	
1.1	Reference number	DP.HR.18.2_CDC_Appraisal
1.2	Name and contact details of controller	Head of Group Human Resource Management Personnel@eea.europa.eu
1.3	Name and contact details of joint controller(s) (where applicable)	N/A
1.4	Name and contact details of the processor (where applicable)	N/A
1.5	Name and contact details of the DPO	DPO@eea.europa.eu
1.6	Purpose of the processing	
1.7	Description of categories of persons whose data the EEA processes and list of data categories	
1.8	Time limit for keeping the data	
1.9	Recipients of the data	
1.10	Are there any transfers of personal data to third countries or international organisations? If so, to which ones and with which safeguards?	There are no transfer of personal data to third countries or international organisations.
1.11	General description of security measures (where possible)	
1.12	Measures for providing additional information, including how data subjects may exercise their rights of	

¹ Record of EEA activities processing personal data, based on Article 31 of Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

	access, rectification, data portability (where applicable), etc.	
--	--	--