

LIST OF DECISIONS AND GUIDANCE
103RD BUREAU MEETING, 20 MARCH 2024

Agenda item	Outcome	Comments
Opening of the meeting	The Chair welcomed participants.	Claudia Fusco took her role of BU and MB member as of 1 February, following her appointment as Director for DG ENV Directorate A. Cover for the MB Secretariat function: Milan Chrenko started covering the MB Secretariat function during Jasmiina Laurmaa's maternity leave.
FOR ADOPTION		
1 Agenda of the 103 rd Bureau meeting	The meeting agenda was adopted.	
2 Overview of audits, approval of Internal Audit Capability (IAC) 2023 annual activity report and of IAC audit plan 2024	Bureau approved the annual activity report 2023 of the EEA's Internal Audit Capability (IAC) and the IAC audit plan 2024, and took note of audits since the last update to the Bureau	Bureau thanked the internal auditor for good support and her advisory role to the MB Chair and Bureau.
FOR DISCUSSION		
3 Follow-up to the previous Bureau meeting	Bureau took note of follow-up points since the last Bureau meeting.	The MB received a revised overview of MB/Bureau topics for 2024, following the January Bureau meeting. The MB Chair invited the Bureau to reflect on future MB seminars, which could take place every other year. As there is a seminar planned in June 2024, the next one could take place in 2026. The discussion on EEA's engagement with EU institutional partners continues in the MB on 21 March on the aspect of key flagship reports and messaging.
FOR BUREAU ORIENTATION IN PREPARATION OF THE 101ST MANAGEMENT BOARD		
4 101 st MB meeting agenda	The Bureau took note of the MB meeting agenda.	The agenda item on SOER was included based on a request from MB members. CZ will inform, under AOB, on the outcomes of the Visegrad 4+ ministerial and Environment & Health conference organised in March by CZ presidency of V4 with the EEA participation
5 Preparation of MB decision on Scientific Committee call 2024: identification of areas of expertise for new members	Bureau recommended MB to approve the proposed areas of expertise for new Scientific Committee members, to nominate 2 members for the evaluation committee, and to delegate the designation of members of the pre-selection and evaluation committees to the Bureau	Members suggested to consider in the MB discussion: <ul style="list-style-type: none"> - The diversity aspect of the call to address the gender, cultural, geographical and age balance, - Finetuning of the profiles on just transition and scientific communication,



Agenda item	Outcome	Comments
		<ul style="list-style-type: none"> - the need for a certain area of expertise in relation to the policy agenda and upcoming legislation (biodiversity, soil, water).
6	Preparation of MB discussion on enhanced collaboration between the EEA and the JRC	Bureau prepared MB discussion on enhanced collaboration between the EEA and the JRC BU members welcomed the paper as a good input for a discussion and appreciated the effort for enhanced cooperation between EEA and JRC. BU members suggested to the EEA to reflect on the possibility to regularly inform MB on the progress and concrete outcomes of the cooperation with JRC e.g. in the regular ED update.
7	Preparation of MB discussion on key EEA flagship initiatives/outcomes expected to be launched in 2024	Bureau prepared MB discussion on key EEA flagship reports and messaging Members welcomed the EEA input to the discussion and highlighted large media coverage of recently published EUCRA report. BU suggested EEA to continue the dialogue with the MB on key publications and their possible involvement in catalysing the communication at the national level.
8	Preparation of MB discussion on 12 June joint MB/NFP/SC seminar in Copenhagen	Bureau prepared MB discussion on seminar BU appreciated the context and the proposed focus of the seminar. BU members suggested to EEA, while finalising the program, to consider: <ul style="list-style-type: none"> - stronger focus on achievements of EEA/Eionet in the first years of the Strategy implementation - political context, seminar organised shortly after EP elections - inviting high level speaker from EC for the EEA 30 years celebratory dinner
FOR INFORMATION		
9	Feedback from Bureau members	BU took note of the provisional accounts for 2023. Bureau members did not raise any further topics
CLOSED SESSION		
10	Preparation of the June 2024 election by the MB of two MB Vice-Chairs/Bureau members	Bureau to prepare for the election of two new MB Vice-Chairs/Bureau members at the June MB meeting BU discussed and agreed on the process towards an appointment of two new MB Vice-Chairs/Bureau members at MB meeting in June.

The meeting closed at 12:30

Approved by the EEA Bureau at its 103rd meeting
Ispra, 20 March 2024

[Signed]

André Weidenhaupt
Chair, EEA Management Board



Annexes

Annex 1: Final agenda of 103rd Bureau meeting, 20 March 2024

Annex 2: Participants list, 103rd Bureau meeting, 20 March 2024



Annex 1:

Draft agenda of the 103rd Bureau meeting
Wednesday, 20 March 2024, 09:00-12:30, JRC Ispra, Italy

AGENDA ITEM	DOCUMENTS
FOR ADOPTION	
1. Agenda of the 103 rd Bureau meeting	EEA/BU/103/01
2. Overview of audits, approval of Internal Audit Capability (IAC) 2023 annual activity report and of IAC audit plan 2024	EEA/BU/103/02

FOR DISCUSSION	
3. Follow-up to the previous Bureau meeting	Verbal update

FOR BUREAU ORIENTATION IN PREPARATION OF THE 101st MANAGEMENT BOARD	
4. 101 st MB meeting agenda	EEA/MB/101/01
5. Preparation of MB decision on Scientific Committee call 2024: identification of areas of expertise for new members	EEA/MB/101/5A
6. Preparation of MB discussion on enhanced collaboration between the EEA and the JRC	EEA/MB/101/06
7. Preparation of MB discussion on key EEA flagship initiatives/outcomes expected to be launched in 2024	EEA/MB/101/07
8. Preparation of MB discussion on 12 June joint MB/NFP/SC seminar in Copenhagen	EEA/MB/101/08

FOR INFORMATION	
9. Feedback from Bureau members	Verbal update

CLOSED SESSION	
10. Preparation of the June 2024 election by the MB of two MB Vice-Chairs/Bureau members	Verbal update

Documents provided for information:

- Provisional accounts 2023 (EEA/BU/103/11)



Annex 2: Participants list, 103rd Bureau meeting, Wednesday, 20 March 2024, 09:00-12:30, JRC Ispra, Italy

Name	Represented country/ organisation	Role	Presence
André Weidenhaupt	Luxembourg	Chair	Present
Aljoša Duplić	Croatia	Vice-Chair	Present
Michal Pastvinsky	Czech Republic	Vice-Chair	Present
Julia Werner	Germany	Vice-Chair	Present
Stefano Laporta	Italy	Vice-Chair	Present
Claudia Fusco	European Commission (DG ENV)		Present
Yvon Slingenberg	European Commission (DG CLIMA)		Present
Saverio Marcaletti	European Commission (DG ENV)		Present
Jürgen Salay	European Commission (DG CLIMA)		Present
Lena Neij	Member designated by the European Parliament		Present
Claire Dupont	Chair of the Scientific Committee		Present
Torfinn Sørensen	Observer from non-EU member state (Norway)		Present
Leena Ylä-Mononen	EEA		Present
Martin Adams	EEA		Excuses
Riyong Kim	EEA		Present
Eva Jensen	EEA		Excuses
Jock Martin	EEA		Present
Søren Nielsen	EEA		Present
Karl Hamilton	EEA		Present
Katja Rosenbohm	EEA		Present
Anne-Marie Buttolo	EEA		Present
Milan Chrenko	EEA/ MB Secretariat		Present