

LIST OF DECISIONS AND GUIDANCE
103RD MANAGEMENT BOARD MEETING, 28 NOVEMBER 2024

Agenda item	Outcome	Comments
AGENDA AND FOLLOW-UP FROM PREVIOUS MEETINGS	The Management Board (MB) Chair welcomed new MB members and alternate members that were nominated since the last MB meeting in June.	<p>New MB members: Eliana Tofa-Christidou (CY) new MB member; Katarzyna Wiech (PL) new MB member; Malgorzata Bednarek (PL) new alternate member; Carmen Coletto Fiaño (ES) new alternate member; Patrick Child – DG ENV new MB member (rejoined after the last meeting, was already in MB role previously); Eyyüp Karahan (TR) new alternate member; Aiga Grasmāne (LV) new alternate member; Kristīne Kazerovska (LV) MB member – previously alternate; Suzanne Gauci (MT) new alternate member</p> <p>Milan Gazdic from Montenegro represented the Western Balkan countries as an observer</p> <p>Louis Meuleman – acting chair of SC joined the meeting as an observer</p> <p>The Chair mentioned potential conflict of interest of three MBs in relation to selection of new members of the Scientific Committee and informed that the respective Session would be chaired by Italian MB/BU Vice-Chair.</p> <p>The Chair reminded to all MB members and alternates about the need to submit to EEA MB Secretariat, on a yearly basis, the Declaration of Interest and CV.</p>
FOR ADOPTION		
1 Agenda of the 103 rd Management Board meeting	The Management Board (MB) adopted the agenda of the meeting.	
2 MB decision list: 102 nd MB meeting (13 June 2024)	The MB adopted the decision list of the 102 nd MB meeting.	The decision list was adopted with incorporation of suggestion from DG ENV. The 102 nd meeting Decision list is available on Eionet Forum and on Teams . EEA is moving to new communication platform, based on Microsoft Teams, for MB document sharing from January 2025.



Agenda item	Outcome	Comments
FOR INFORMATION AND FEEDBACK		
3 Update by the Management Board Chair	<p>The MB took note of the update by the MB Chair summarizing:</p> <p>Decisions/written procedures since the 13 June MB meeting:</p> <ul style="list-style-type: none"> • Decision list from 10 October 2024 Bureau meeting, and the tentative overview of topics to be covered by the MB and Bureau in 2025. • Six written procedures have taken place since the MB June meeting – on updated EEA procurement plan for 2024; on appointment of the EEA accounting officer; on amendment to the EEA Single Programming Document (SPD) 2024-2026 list of outputs (indicators); on types of post and post titles in the European Environment Agency; on Implementing rules and EEA MB consultation on the Eurostat work programme 2025. • Topics covered at the Bureau meeting of 27 November: The 107th Bureau Decision list, shared with MB members, covers the recommendations from the Bureau. 	<p>MB Chair informed about the move from the Eionet Forum, currently used to store MB documents, to EEA stakeholder’s platform based on MS Teams from January 2025. MB members will be provided with onboarding instructions early January and with technical support from EEA, as needed.</p>
4 Hungarian Presidency of the Council of the EU update and Priorities of the upcoming Polish Presidency	<p>MB took note of the updates on the outgoing Hungarian and upcoming Polish Presidencies of the Council of the EU</p>	<p>Hungarian MB member provided highlight of HU PRES achievements during the second half of 2024. Polish MB member highlighted PL PRES priorities for environment, climate and energy files. Both presentations are accessible in November 2024 Management Board meeting folder.</p>

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5 Update by the Scientific Committee Chair	MB took note of the update and thanked to outgoing SC Chair Claire Dupont for her work and support over the last years.	SC Chair, Claire Dupont, summarised October meeting and retreat of SC, at which SC adopted opinion on EEA-Eionet evaluation; opinion on EEA recruitment and SC opinion on SPD 2025-2027. At the retreat SC members discussed Pact for Facts as one of the outcomes of MB/NFP/SC Seminar in June 2024; systemic perspectives and integration of knowledge across fields (One Health), opportunities of digitalisation and SOER 2025. SC Chair also highlighted the SC readiness to provide more value to MB in coming period. At last, the acting SC Chair, Mr Louis Meuleman, introduced himself to MB. Several MB members thanked the SC Chair, Claire Dupont, and outgoing SC members for their work and scientific support to EEA and MB.

FOR GUIDANCE – STRATEGIC ORIENTATION

6 MB response on EEA/Eionet evaluation 2017-2021	MB endorsed the Management Board response to EEA/Eionet evaluation 2017-2021 and asked the EEA to put in place an overview of actions needed to address the evaluation recommendations (action plan).	The MB Advisory Committee Chair summarised the work of the MBAC towards response to the evaluation. MBAC, taking into consideration feedback from MB and the opinion of the Scientific Committee, agreed response to EEA-Eionet evaluation. MB members praised the work of MBAC and welcomed the document. DG ENV reflected on the conclusion stating i) the EEA Regulation is fit for purpose though this is more open on future revision and new Commission might come back to this in a due course ii) Life funding was used to reinforce EEA budget to support new legislation; for future more robust system of financing is desirable and this shall be addressed under new MFF iii) methodology for evaluation is following Commission system of rules and better regulation guidelines, in future there is a need to strengthen the system of monitoring of EEA work. MB Chair highlighted the need for close cooperation between MB and DG ENV in ensuring adequate resources for EEA in future and invited MB members to liaise with their finance ministries on EEA financing in the context of next MFF discussions.
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7 Future of the EEA-Eionet Strategy (follow-up of the 12 June Stakeholder Seminar)	MB provided guidance on the process for the implementation of the EEA-Eionet Strategy in its second period (2026-2030), taking into consideration the outcomes of the EEA Stakeholder Seminar held on 12 June 2024 in Copenhagen, as well as the internal discussions with EEA staff on 24-26 September. MB agreed on the next steps, highlighting the need to consider the MB response to the EEA-Eionet evaluation. The discussion will follow at the March MB meeting with focus on digitalisation and cooperation with Western Balkan States and possible extension of EEA cooperation with Ukraine and Moldova.	<p>JRC representative addressed a point in the Evaluation on need for close coordination between EEA and JRC appreciating improved coordination and invited EEA to consider secondment of staff to JRC. Draft Action plan addressing recommendations of the MBAC response will be discussed in Bureau meeting in January 2025.</p> <p>EEA Executive Director introduced the item highlighting EEA MB/SC/NFP Seminar in June followed by EEA staff days in September 2024 and NFP/Eionet discussion in October and outlined the flow of the discussion in 2025. Several topics are emerging such as Digitalisation, Strengthening of Eionet and its enlargement. DG ENV thanked for the work and highlighted several priorities that shall feature in the mid-term review - simplification, digitalisation, fine-tuning of existing activities and further alignment of publications with policy agenda. The MB Chair suggested to discuss the process further in the Bureau including possibility to mandate one of the Vice-Chairs to follow the process more closely. MB welcomed the process so far and highlighted several topics for EEA attention including EEA enlargement, strengthening of the communication and potential of digitalisation for easing reporting burden.</p>
8 EEA proposal for revision of Key Performance Indicators (KPIs)	MB discussed proposed sets of new KPIs and was invited to provide additional feedback in writing by 6 December. MB delegated the authority to the BU to confirm a final set of KPIs (Phase 1) at its meeting in January, while incorporating MB comments.	EEA introduced a proposal for revision of KPIs as an outcome of the Phase 1 and informed about the Phase 2 focusing on impact indicators. DG ENV stressed the importance of KPIs for evaluation of EEA work noting a good alignment of the current proposal with the EEA-Eionet Regulation and Strategy with more detailed feedback provided in writing. MB Chair invited MB members to provide written comments by 6 December and invited 1-2 MBs to support the Phase 2 working closely with the EEA.

Agenda item	Outcome	Comments
9 Work programme of the European Scientific Advisory Board on Climate Change	MB took note of the work of the Advisory Board in 2024 and plans for 2025 and provided feedback to the Advisory Board Chair Ottmar Edenhofer.	The Chair of ESABCC, Ottmar Edenhofer, presented main outcomes of 2024 work of the Advisory Board focusing on 2040 targets, two reports: Advice on scenarios for planning and development of EU energy infrastructure , Towards EU climate neutrality: progress, policy gaps and opportunities and topics of carbon removals and agriculture including adaptation. In 2025 the focus will be on further work on 2040 targets, adaptation and two reports on Greenhouse gas removals and Agriculture. MBs thanked the ESABCC for their work, supported the 2025 work plan, mentioning the need to take into consideration priorities of the new Commission. MB Chair highlighted the independence of the Advisory Board thanking for opportunity to consult on their work plan.
CLOSED SESSION		
10 Approval of Key Performance Indicators for the Executive Director (reporting year 2024)	MB approved KPIs for the Executive Director for reporting year 2024.	KPIs for the ED for reporting year in 2025 will be aligned with the new set of EEA KPIs.
11 Appraisal of the Executive Director: Appointment of reporting officers (reporting year 2024)	MB appointed reporting officers for appraisal of the Executive Director for reporting year 2024. The reporting officers will be MB representatives of DG ENV, Croatia and Italy. Appeal assessor will be the MB Chair.	
12A Decision on the designation of new members of the EEA Scientific Committee and Decision on the renewal of the designation of members of the EEA Scientific Committee	The Management Board designated the nine experts as new members of the EEA Scientific Committee, within the indicated areas of expertise, from 1 January 2025 until 31 December 2028. The MB decided on extension of 9 current members of the SC for their second term of 4 years from 1 January 2025 until 31 December 2028.	The agenda item was chaired by the Italian MB member/BU Vice Chair. He thanked the outgoing Chair and members of the SC for their support to EEA and MB and to the Evaluation Committee for smooth selection process. SC Chair explained the selection process and reasoning behind the selection of proposed new SC members. The MB agreed on the designation of new SC members as per proposal by the Evaluation Committee, MB noted improved gender and geographical balance of the new SC.

Agenda item	Outcome	Comments
FOR DECISION (PREPARED IN THE BUREAU)		
12 B Eurostat Work Programme for 2025	MB adopted Eurostat Work Programme for 2025 based on BU recommendation	Eurostat representative thanked EEA for a good cooperation (EEA/Eionet being the biggest contributor to SDG indicators providing 30 out of 100), briefly introducing main elements of work programme 2025, focusing on continuity while adjusting to priorities of the new Commission and user requests. For detailed overview please refer to Background document .
12C Adoption of Single Programming Document (SPD) 2025-2027 including EEA Annual budget 2025 and Financing decision on ETCs for 2025	MB adopted SPD 2025-2027, annual budget and Financing decision on ETCs based on BU recommendation	<p>EEA ED thanked MB for comments to SPD, highlighting consolidated feedback from COM, SC and NFPs, inviting MB/BU to consider consolidated feedback to SPD 2026-2028.</p> <p>DG ENV thanked for incorporation of majority of their comments, stressing continuing discussion on bilateral context. SC Chair welcomed the SPD consultation process and outcome and will stress the importance to new SC of developing its work programme in close alignment with SPD. MB Chair will initiate a discussion, at the January BU, on how to further strengthen the strategic role of the MB in the SPD discussion in order to achieve visible improvements over the next two years.</p>
12D Amendment to EEA budget 2024	MB adopted the budget 2024 amendment based on BU recommendation.	
12E Updated calendar of Bureau/MB Board meeting dates 2025	MB adopted revised calendar for 2025 based on BU recommendation	MB Chair explained a proposal for update of the MB calendar for 2025 that includes additional in person meeting of MB in Brussels back-to-back to SOER 2025 launch on 30 September and change of the place of March MB meeting from Copenhagen to Luxembourg.



Agenda item	Outcome	Comments
FOR INFORMATION AND FEEDBACK		
13 Update by the Executive Director	The MB took note of the verbal update by the Executive Director and the written EEA update.	ED provide update on EEA activities since the last MB meeting in June. She presented new EEA organigram, related changes in the structure (transition from Head of Groups to Head of Units) with the aim of strengthening overall organisational capacity to deliver on EEA-Eionet Strategy 2021-2030 and adjust the structure to new tasks. Among highlights were the key EEA publications/products; preparations of SOER 2025 and ED visit to EEA countries.
14 Update by the European Commission	The MB took note of the update by the European Commission (DG ENV, DG CLIMA, Eurostat and JRC) on the latest policy developments.	DG ENV representatives provided highlights focusing on priorities of the new Commission. DG CLIMA updated on outcomes of recent Climate COP, DG RTD on preparation of the Research program 10 and research missions and DG JRC highlighted 3 reports prepared in cooperation with EEA, mentioning preparations of the next work program that will be consulted with EU agencies as a part of new approach to consultations. For more details please refer to background document .
FOR INFORMATION		
15 Feedback from Management Board members		

The meeting closed at 16:30.

Approved by the EEA Management Board at the 103rd Management Board meeting

28 November 2024

[Signed]

André Weidenhaupt
Chair, EEA Management Board

Annexes

- Annex 1: Final agenda of 103rd Management Board meeting, 28 November 2024
- Annex 2: Participants list, 103rd Management Board meeting, 28 November 2024
- Annex 3: Meeting calendar 2025

Annex 1

**Draft agenda of 103rd Management Board meeting
Thursday, 28 November 2024, 9:30-16:30 CET, online**

AGENDA AND FOLLOW-UP FROM PREVIOUS MEETINGS
FOR ADOPTION
1. Adoption of draft agenda
2. MB decision list: 102nd meeting (13 June 2024)
UPDATES FOR INFORMATION AND FEEDBACK
3. Update by the Management Board Chair
4. Hungarian Presidency of the Council of the EU update and Priorities of the upcoming Polish Presidency
5. Update by the Scientific Committee Chair
FOR GUIDANCE/STRATEGIC ORIENTATION
6. MB opinion on EEA/Eionet evaluation 2017-2021
7. Future of the EEA-Eionet Strategy (follow-up of the 12 June Stakeholder Seminar)
8. EEA proposal for revision of Key Performance Indicators
9. Work programme of the European Scientific Advisory Board on Climate Change
CLOSED SESSION (15 min. before lunch break)
10. Approval of Key Performance Indicators for the Executive Director (reporting year 2024)*
11. Appraisal of the Executive Director: Appointment of reporting officers (reporting year 2024)*

Lunch break

**FOR DECISION (PREPARED IN THE BUREAU)**

12. 107th Bureau meeting 27 November 2024: Decision list, including:
- A. Decision on the designation of new members of the EEA Scientific Committee*
 - B. Eurostat Work Programme for 2025
 - C. Adoption of Single Programming Document (SPD) 2025-2027 including EEA Annual budget 2025 and financing decision on ETCs for 2025
 - D. Amendment to EEA budget 2024
 - E. Updated calendar of Bureau/Management Board meeting dates 2025

UPDATES FOR INFORMATION AND FEEDBACK

13. Update by the Executive Director
14. Update by the European Commission

FOR INFORMATION

15. Feedback from Management Board members

* Documents for agenda points 10, 11 and 12A are confidential and will not be uploaded to Eionet Forum. MB members will receive them separately.

Annex 2:

**Participants list 103rd Management Board meeting,
Thursday, 28 November 2024, 09:30-16:30 CET**

Represented country/ organisation	Name	Role (member, alternate member, observer/ expert)	Participation
Austria	Elisabeth Freytag-Rigler	Member	Present
Austria	Verena Ehold	Alternate member	Present
Belgium	Christelle Van Wesembecq	Member	Present
Bulgaria	Tanya Vladimirova	Alternate member	Present
Croatia	Aljoša Duplić	Member	Present
Cyprus	Irene Constantinou	Alternate member	Present
Czech Republic	Michal Pastvinský	Member	Present
Czech Republic	Klára Kipielová	Alternate member	Present
Denmark	Henrik Hedeman Olsen	Member	Present
Estonia	Taimar Ala	Alternate member	Present
Estonia	Indrek Laas	Guest/observer	Present
Finland	Laura Höijer	Member	Present
France	Aude Charrier	Alternate member	Present
Germany	Julia Werner	Member	Present
Germany	Christina Pykonen	Guest/observer	Present
Germany	Megan Nagel	Guest/observer	Present
Greece	Konstantinos Dimopoulos	Alternate member	Present
Hungary	Krisztina Prém	Member	Present
Hungary	Zita Gellér	Alternate member	Present
Iceland	Bergþóra Guðmundsdóttir	Member	Present
Ireland	Brian Carroll	Alternate member	Present
Ireland	Eimear Cotter	Guest/observer	Present
Italy	Stefano Laporta	Member	Present
Italy	Stefania Ministrini	Guest/observer	Present
Latvia	Kristīne Kazerovska	Member	Present
Latvia	Aiga Grasmāne	Alternate member	Present
Liechtenstein	Regula Imhof	Member	Present
Lithuania	Milda Račienė	Member	Excuses
Luxembourg	André Weidenhaupt	Chair, Member	Present
Luxembourg	Paul Rasqué	Alternate member	Present
Malta	Suzanne Gauci	Alternate member	Present
Netherlands	Willem Evers	Member	Excuses
Norway	Anne Sundbye	Alternate member	Present
Norway	Lucrezia Gorini	Guest/observer	Present
Poland	Katarzyna Wiech	Member	Present
Portugal	Águeda Silva	Alternate member	Present
Romania	Andrei Corlan	Member	Present

Slovakia	Mária Fischerová	Member	Excuses
Slovenia	Taja Bolte	Member	Present
Spain	Antonio Nieto Magro	Member	Present
Sweden	Anna Otmalm	Member	Present
Switzerland	Sébastien Truffer	Alternate member	Present
Switzerland	Alexis Kurth	Guest/observer	Present
Türkiye	Fatma Nur Cebecioğlu	Guest/observer	Present
Montenegro	Milan Gazdic	Guest/Observer	Present
Montenegro	Jovana Drobnjak	Guest/observer	Present
Designated by the EP	Lena Neij	Member	Present
Designated by the EP	Franziska Tanneberger	Member	Present
EC – DG ENV	Patrick Child	Member	Present
EC – DG ENV	Josiane Masson	Guest/Observer	Present
EC – DG ENV	Saverio Marcaletti	Guest/Observer	Present
EC – DG RTD	John Bell	Member	Present
EC – DG RTD	Jean Dusart	CHECK	Present
EC – DG RTD	Philippe Tulkens	Guest/observer	Present
EC – JRC	Greet Janssens-Maenhout	Guest/observer	Present
EC – JRC	Alessandra Zampieri	Alternate member	Present
EC – Eurostat	Arturo de la Fuente	Alternate member	Present
EC – DG CLIMA	Yvon Slingenberg	Observer	Present
EC – DG CLIMA	Jürgen Salay	Observer	Present
EEA Scientific Committee	Claire Dupont	SC Chair	Present
EEA Scientific Committee	Louis Meuleman	Observer	Present
EEA	Leena Ylä-Mononen	EEA	Present
EEA	Martin Adams	EEA	Present
EEA	Eva Jensen	EEA	Present
EEA	Karl Hamilton	EEA	Present
EEA	Riyong Kim	EEA	Present
EEA	Jock Martin	EEA	Present
EEA	Søren Nielsen	EEA	Present
EEA	Katja Rosenbohm	EEA	Present
EEA	Milan Chrenko	EEA/MB Secretariat	Present
EEA	Wouter Vanneuville	EEA Staff Committee	Present
EEA	Pia Schmidt	MB Secretariat	Present
EEA	Dana Bjurner	MB Secretariat	Present

Annex 3

DRAFT MEETING DATES IN 2025
MANAGEMENT BOARD, BUREAU, SCIENTIFIC COMMITTEE AND NFP/EIONET

VERSION NOVEMBER 2024

Meeting	Proposed date
Bureau (EEA, Copenhagen)	Tuesday 28 January 2025
90 th SC meeting and seminar	Tuesday 25 to Wednesday 26 February 2025
NFP/Eionet meeting	Tuesday 11 and Wednesday 12 March 2025
Bureau (ECA, Luxembourg)	Wednesday 19 March 2025
Management Board (ECA, Luxembourg)	Thursday 20 March 2025
Bureau (virtual)	Wednesday 7 May 2025
91 st SC meeting and seminar	Tuesday 20 and Wednesday 21 May 2025
NFP/Eionet meeting	Monday 2 to Wednesday 4 June 2025
Bureau (virtual)	Tuesday 17 June 2025
Management Board (virtual)	Wednesday 18 June 2025
Bureau (Brussels)	Wednesday, 1 October 2025, back to back with SOER 2025 launch on 30 September
Extraordinary Management Board (Brussels)	Wednesday, 1 October 2025, back to back with SOER 2025 launch on 30 September
NFP/Eionet meeting	Wednesday 8 and Thursday 9 October 2025
92 nd SC meeting and seminar	Tuesday 21 to Wednesday 22 October 2025
Bureau (EEA, Copenhagen)	Wednesday 3 December 2025
Management Board (EEA, Copenhagen)	Thursday 4 December 2025