

**LIST OF DECISIONS AND GUIDANCE  
99<sup>TH</sup> BUREAU MEETING, 7 JUNE 2023**

<b>Agenda item</b>	<b>Outcome</b>	<b>Comments</b>
Opening of the meeting	<p>The Chair welcomed participants.</p> <p>The Bureau welcomed Leena Ylä-Mononen to her first Bureau meeting as EEA's Executive Director, and Patrick Child to his first Bureau meeting as Management Board and Bureau member for the European Commission (DG ENV).</p>	Patrick Child will be the Management Board and Bureau representative for the European Commission (DG ENV) until the new Director for DG Environment's Directorate A is appointed.
<b>FOR ADOPTION</b>		
1 Agenda of the 99 <sup>th</sup> Bureau meeting	The meeting agenda was adopted with an additional closed session item on the reporting officers for the appraisal of EEA's Executive Director.	
<b>FOR DECISION</b>		
2 Overview of audits and approval of Internal Audit Capability (IAC) 2022 annual activity report	The Bureau adopted the Internal Audit Capability's annual activity report 2022 and took note of the overview of audits.	The Chair highlighted the importance of the IT Strategy and the IT steering committee in the coming years.
<b>FOR BUREAU ORIENTATION IN PREPARATION OF THE 99<sup>TH</sup> MANAGEMENT BOARD</b>		
3 99 <sup>th</sup> MB meeting agenda	The Bureau took note of the MB meeting agenda.	The additional Bureau agenda item on the reporting officers for the appraisal of EEA's Executive Director will also be covered in the MB closed session.
4 MB discussion on Eionet modernisation	The Bureau provided some guidance to frame the discussion on Eionet modernisation in the MB meeting and supported the idea that MB members would be asked to give high-level feedback on the March 2023 events and provide their ideas on Eionet modernisation for the next period.	The European Commission representative (DG ENV) highlighted that keeping all member countries at the same level of ambition is key for success. He flagged the Commission's objective to reduce reporting requirements for EU Member States by 25%, for which opportunities for automation and data harvesting could be exploited. The Eionet modernisation process would be an opportunity to foster ownership and buy-in at national and local levels.



Agenda item	Outcome	Comments
5 EEA final accounts 2022	The Bureau recommended the MB to adopt the opinion on EEA final accounts 2022, which form a sound basis for requesting the discharge.	<p>The Bureau noted the increase of staff costs and of administrative expenses, which cover costs related to EEA's building, electricity and water, as well as the refurbishment of EEA's building over several years to accommodate growing staff numbers.</p> <p>The Bureau also noted the increased figures related to agreements (non-core budget), mainly driven by Copernicus. One member highlighted the topic of the balance between EEA's core budget and non-core budget, which was largely discussed in the MB context ahead of the adoption of the EEA-Eionet Strategy 2021-2030.</p>
6 MB/Bureau meeting calendar 2024	<p>The Bureau recommended the MB to adopt the Management Board and Bureau meeting dates for 2024.</p> <p>The Bureau also recommended the MB to agree that the June 2024 MB meeting should be held online, given the hotel situation in Copenhagen at this time of the year.</p>	<p>In December 2022, as a result of the review of Management Board and Bureau operations, the Management Board agreed that one MB meeting a year would be held online, and the other two would be hybrid, for which active participation in person is encouraged.</p>
<b>FOR INFORMATION</b>		
7 Feedback from Bureau members	The presentation from the Commission representative (DG ENV) in the MB meeting will focus on the Nature Restoration Law and the follow-up to Türkiye's request for a waiver/rebate on their entry ticket to EEA.	
<b>CLOSED SESSION</b>		
8 Preparations for election of MB Chair	The Bureau did not raise any issues of concern regarding the election procedure for the election of the next MB Chair.	
9 Preparations for election of two MB Vice-Chairs	The Bureau prepared the election of two MB Vice-Chairs.	Candidates interested in applying for the two vice-Chair/Bureau member positions will be invited to come forward during the MB closed session.
10 AOB	<p>The Bureau recommended the MB to appoint the reporting officers for the appraisal of EEA's Executive Director for reporting year 2023 at their meeting of 8 June 2023 instead of December, for the reporting officers to be able to draft the objectives for EEA's new Executive Director.</p> <p>The Bureau observer from a non-EU Member State suggested the MB to discuss the possibility to open voting rights to all EEA member countries.</p>	The topic will be covered in the MB closed session. Names of the reporting officers recommended by the Bureau will be presented in the closed session for the Board's decision.



*The meeting closed at 17:45*

Approved by the EEA Bureau at its 99<sup>th</sup> meeting  
Copenhagen, 7 June 2023

*Signed*

Laura Burke  
Chair, EEA Management Board

**Annexes**

- Annex 1: Final agenda of 99<sup>th</sup> Bureau meeting, 7 June 2023
- Annex 2: Participants list, 99<sup>th</sup> Bureau meeting, 7 June 2023
- Annex 3: Draft list of 2024 meetings



## Annex 1:

**Draft agenda of the 99<sup>th</sup> Bureau meeting**  
**Wednesday, 7 June 2023, 16:30-18:30, European Environment Agency, Copenhagen**

AGENDA ITEM	DOCUMENTS
<b>FOR ADOPTION</b>	
1. Agenda of the 99 <sup>th</sup> Bureau meeting	EEA/BU/99/01

<b>FOR DECISION</b>	
2. Overview of audits and approval of Internal Audit Capability (IAC) 2022 annual activity report	EEA/BU/99/02

<b>FOR BUREAU ORIENTATION IN PREPARATION OF THE 99<sup>TH</sup> MANAGEMENT BOARD</b>	
3. 99 <sup>th</sup> MB meeting agenda	EEA/MB/99/01
4. MB discussion on Eionet modernisation	EEA/MB/99/11
5. EEA final accounts 2022	EEA/MB/99/12A
6. MB/Bureau meeting calendar 2024	EEA/MB/99/12B

<b>FOR INFORMATION</b>	
7. Feedback from Bureau members	[Verbal update]

<b>CLOSED SESSION</b>	
8. Preparations for election of MB Chair	EEA/MB/99/07
9. Preparations for election of two MB Vice-Chairs	EEA/MB/99/08


**Annex 2: Participants list, 99<sup>th</sup> Bureau meeting, Wednesday, 7 June 2023, 16:30 –18:30 CEST, Copenhagen**

<b>Name</b>	<b>Represented country/ organisation</b>	<b>Role</b>	<b>Presence</b>
Laura Burke	Ireland	Chair	<i>Present</i>
Michal Pastvinský	Czech Republic	Vice-Chair	<i>Present</i>
Margit Martinson	Estonia	Vice-Chair	<i>Present</i>
Diane Simiu	France	Vice-Chair	<i>Present</i>
André Weidenhaupt	Luxembourg	Vice-Chair	<i>Present</i>
Patrick Child	European Commission (DG ENV)		<i>Present</i>
Yvon Slingenberg	European Commission (DG CLIMA)		<i>Present</i>
Josiane Masson	European Commission (DG ENV)		<i>Present</i>
Jürgen Salay	European Commission (DG CLIMA)		<i>Present</i>
Lena Neij	Member designated by the European Parliament		<i>Present</i>
Claire Dupont	Chair of the Scientific Committee		<i>Present</i>
Ingunn Limstrand	Observer from non-EU member state (Norway)		<i>Present</i>
Leena Ylä-Mononen	EEA		<i>Present</i>
Martin Adams	EEA		<i>Present</i>
Eva Jensen	EEA		<i>Present</i>
Riyong Kim	EEA		<i>Present</i>
Jock Martin	EEA		<i>Present</i>
Soren Nielsen	EEA		<i>Present</i>
Katja Rosenbohm	EEA		<i>Present</i>
Chris Steenmans	EEA		<i>Present</i>
Jasmiina Laurmaa	EEA/ MB Secretariat		<i>Present</i>



## Annex 3: draft list of 2024 meetings

MEETING DATES IN 2024  
MANAGEMENT BOARD, BUREAU, SCIENTIFIC COMMITTEE AND NFP/EIONET

VERSION 7 JUNE

<b>Meeting</b>	<b>Proposed date</b>
<b>Bureau (virtual)</b>	<b>Thursday 25 January 2024</b>
NFP/Eionet meeting (virtual)	Tuesday 20 to Thursday 22 February 2024
87th SC meeting and seminar (virtual)	Tuesday 27 and Wednesday 28 February 2024
<b>Bureau (hosted by JRC in Ispra, Italy)</b>	<b>Wednesday, 20 March 2024</b>
<b>Management Board visit to JRC Ispra</b>	<b>Wednesday 20 March 2024</b>
<b>Management Board</b> (hosted by JRC in Ispra, Italy)	<b>Thursday 21 March 2024</b>
<b>Bureau (virtual)</b>	<b>Tuesday 7 May 2024</b>
88th SC meeting and seminar	Tuesday 28 and Wednesday 29 May 2024
NFP/Eionet meeting	Monday 27 and Tuesday 28 May 2024
<b>Bureau</b>	<b>Wednesday 12 June 2024</b>
<b>Management Board</b> (Bureau recommendation: virtual meeting, to be agreed by the MB)	<b>Thursday 13 June 2024</b>
NFP/Eionet meeting	Tuesday 8 and Wednesday 9 October 2024
<b>Bureau (virtual)</b>	<b>Thursday 10 October 2024</b>
89th SC meeting and seminar	Tuesday 22 to Thursday 24 October 2024
<b>Bureau</b>	<b>Wednesday 27 November 2024</b>
<b>Management Board</b>	<b>Thursday 28 November 2024</b>